

## Teleconferences

### Inside the World of “Incident-to” Billing

Once again this year, Medicare’s Incident-to billing can be found on the OIG workplan. Are you billing your incident-to services correctly? Attend this teleconference and you will feel satisfied that you know the difference between a split/shared visit and incident-to services. The speaker will also discuss direct supervision requirements, when 99211 should be billed, how to effectively use scribes and much, much more!

**Date/Time:** April 24; Noon – 1:15 p.m.

**Member Fee:** \$75 per phone line

**Non-Member Fee:** \$150 per phone line

**Program Code:** 5707

### Medicare Coding for Mental Health

Can you bill medical management on the same day as an E&M? What is the Outpatient Mental Health Limitation and when does it apply? Can you bill Health and Behavior Assessment and when does incident-to apply? These questions and others will be addressed during this one-hour teleconference.

**Date/Time:** May 20; Noon – 1:15 p.m.

**Member Fee:** \$75 per phone line

**Non-Member Fee:** \$150 per phone line

**Program Code:** 5708

**Who should attend?** Physicians, Coders, Billing Managers, Reimbursement Managers and Billing Service Professionals.

## Face to Face Seminars

### E&M Coding – It’s the Documentation that Counts!

Although Medical Necessity is the ultimate driver of an Evaluation and Management service, it’s the medical record documentation that determines whether an E&M code accurately represents the care provided. It is estimated that over 80 percent of primary care services are E&M encounters. Increased scrutiny by all payers has resulted in the need to take a closer look at our documentation. WPS Medicare Part B has provided us with some of the most common E&M documentation errors they see during the medical review process. During this interactive session, we will use both the 1995 and 1997 documentation guidelines to examine these common errors and provide solutions to ensure your documentation is rock solid.

Attend this seminar to increase your understanding of the E&M coding nuances and leave knowing your physician’s documentation supports the level of service billed. Participants will discover how to document time, how to determine whether a patient is new or established, what the documentation requirements are for a consultation, how to document the status of three chronic conditions and when to do this, how to document shared care, and much more!

**Member Fee:** \$199

**Nonmember Fee:** \$299

**Registration:** 8:30 a.m.

**Program:** 9 a.m. – 3 p.m., lunch included

Date	Location	Site	Code
4/8	Green Bay	Tundra Lodge	5709
4/15	Eau Claire	Plaza Hotel	5710
4/22	Madison	WI Medical Society	5711
4/29	Waukesha	Country Springs Hotel	5712

### Medical Records and the Law

- What is a medical record?
- When can a health care provider/facility release medical records?
- Are there special rules for medical records of minors?
- What do I need to know about EMRs?

These are just a few of the questions that will be addressed during the Medical Records and the Law seminar. A panel of presenters will provide participants with an overview of federal and Wisconsin state laws as they relate to medical records.

Participants will learn about a multitude of issues related to medical records including content and function of medical records, documentation principles, ownership of medical records, retention and destruction of medical records, the laws surrounding confidentiality and release of medical records, and electronic medical records. In addition, presenters will lead discussions using case studies and hypothetical

#### CME:

The Wisconsin Medical Society is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. Please note that credit will only be given for the live activity.

The Wisconsin Medical Society designates each teleconference for a maximum of 1.0 *AMA PRA Category 1 Credit™*. Physicians should only claim credit commensurate with the extent of their participation in the activity.

situations, allowing seminar participants to discuss and apply the knowledge shared during the seminar to everyday situations. All attendees will receive a comprehensive resource manual prepared by the Wisconsin Medical Society.

This seminar is a great opportunity for practice administrators, medical records personnel, health information managers, business and office managers, compliance directors, physicians and lawyers to come together and learn about the laws surrounding the creation, maintenance, release and retention of medical records.

**Member Fee:** \$179

**Nonmember Fee:** \$279

**Registration:** 8:30 a.m.

**Program:** 9 a.m. – 4:30 p.m., lunch included

Date	Location	Site	Code
6/10	Green Bay	Tundra Lodge	5713
6/11	Madison	WI Medical Society	5714
6/12	Waukesha	Country Springs Hotel	5715

The Wisconsin Medical Society designates E&M Coding for a maximum of 5.0 *AMA PRA Category 1 Credits™* and Medical Records and the Law for a maximum of 6.5 *AMA PRA Category 1 Credits™*. Physicians should only claim credit commensurate with the extent of their participation in the activity.

#### CEU Credits:

The Society will apply for continuing education credits through professional organizations on behalf of attendees.

# Registration Form

Name \_\_\_\_\_

Clinic/Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

Student ID #/Society Member # \_\_\_\_\_

Program Code

Program Code

Enclosed is my check or money order in the amount of \$ \_\_\_\_\_

(Please make checks payable to the Wisconsin Medical Society.)

Please charge my account:

Visa  Mastercard  Discover

Account No. \_\_\_\_\_

Expiration Date \_\_\_\_\_

V Code \_\_\_\_\_

(Last three digits of the number on the back of the card—required)

Cardholder's Name \_\_\_\_\_

Signature of Cardholder/Date \_\_\_\_\_

I am not interested in attending these programs, but please add me to your mailing list for future programs.

Please mail to Educational Programs & Services, Wisconsin Medical Society, PO Box 1109, Madison, WI 53701 or fax to 608.283.5424.

## Registration Information

### Register by Mail

Wisconsin Medical Society  
Attention: Education Programs  
PO Box 1109  
Madison, WI 53701-1109

### Register by Phone

If you are charging your registration fee, call us toll free at 866.442.3820 or 608.442.3820. Please have your credit card number and expiration date ready. No other phone registrations will be accepted.

### Register by Fax

If you are charging your registration, you may fax your completed registration form, including credit card number and expiration date. No other fax registrations will be accepted. Please send your fax to the Education Department at 608.283.5424.

### Confirmation

Upon receipt of your registration, a confirmation letter or e-mail will be sent to you. If your confirmation does not arrive two working days prior to the program, please contact us to verify your registration.

### Weather Policy

If the weather is a factor the morning of the program, please call us at 608.442.3820 after 6:30 a.m. to verify the program's status. The message will indicate only those programs cancelled due to weather. If your program is not listed, it will be held as scheduled. Cancelled programs will be rescheduled in your area as soon as possible. You may transfer your registration fee to another program or receive a full refund if the Wisconsin Medical Society cancels the program.

### Refund Policies

If you are unable to attend a face-to-face program for which you are registered, you may send a substitute in your place. If you call the Society at least three days prior to the program, we will refund your registration (minus a \$25 processing fee) or transfer your entire registration fee to another seminar. There is no charge to transfer a registration fee from one person to another provided the request is made at least three business days prior to the activity date. No refunds will be given or transfers made unless requested three business days prior to the conference date.

If you are unable to participate in a teleconference for which you are registered, you may have a substitute participate. Teleconferences will not be refundable since they are recorded and can be accessed after the live event.

### Note

The Wisconsin Medical Society subscribes to the articles of Title III of the Americans with Disabilities Act of 1990. Should you or anyone accompanying you require assistance, please notify us by contacting the Society.

Wisconsin Medical Society  
PO Box 1109  
Madison, WI 53701

Please route to:

- Physicians
- Office Manager
- Billers
- Coders
- Insurance Staff
- Receptionists

  
Wisconsin Medical Society

# EDUCATION Overview

For Physicians, Medical Group  
Managers & Office Personnel

## TELECONFERENCES *and* SEMINARS

*April – June 2008*